

## MEETING MINUTES

Call to Order at 5:00 p.m.;

Closed Session 5:05 p.m.;

Regular Board Meeting 6:00 p.m.

Zoom Link: [https://tamdistrict-org.zoom.us/j/91236740878?](https://tamdistrict-org.zoom.us/j/91236740878?pwd=SW93Nkp0TjF5K2ZaaktlNGNMc0tLQT09)

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Webinar ID 912 3674 0878; Passcode 792729

### Board of Trustees

Karen Loebbaka, President

Leslie Harlander, Clerk

Cynthia Roenisch

Kevin Saavedra

Emily Uhlhorn

Tara Taupier, Ed. D, Superintendent

### Attendees

#### Voting Members

Karen Loebbaka, Board President

Leslie Harlander, Board Member

Cynthia Roenisch, Board Member

Kevin Saavedra, Board Member

Emily Uhlhorn, Board Member

#### 1. Call Meeting to Order

A regular meeting of the Board of Trustees of the Tamalpais Union High School District (District) was called to order in the Kreps Conference Room at 5:03 p.m. A quorum was declared present.

#### 2. Approval of Closed Session Agenda

M/S/C (Roenisch/Saavedra), unanimously.

#### 3. Public Comments on Closed Session Agenda

There were no public comments on the closed session agenda.

#### 4. Recess to Closed Session in the Superintendent's Office

A. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54956.95

B. With Respect to Every Item of Business to be discussed in Closed Session Pursuant to Gov Code §54957

C. With respect to every item of business to be discussed in closed session pursuant to Gov Code §54957.6

D. With respect to every item of business to be discussed in closed session pursuant to Ed Code §35146

#### 5. Reconvene Into Open Session

The meeting reconvened into open session at 6:03 p.m.

**6. Announcement of Reportable Action Taken in Closed Session**

There was no reportable action taken in closed session.

**7. Approve Agenda and Review Norms**

Ms. Uhlhorn read the board norms.

M/S/C (Saavedra/Harlander), unanimously.

**8. Public Comment on the Consent Agenda**

There was no public comment on the consent agenda.

**9. Approval of Consent Agenda**

The consent agenda was approved, with the exception of item 12.B. Personnel Summary.

M/S/C (Uhlhorn/Saavedra), unanimously.

Item 12.B. was pulled from the consent agenda to highlight the following change that was made after the agenda was posted: Added Luiza Bertoza Da Silva to New Hires.

There was no public comment on item 12.B.

M/S/C (Roenisch/Saavedra), unanimously.

**10. Public Comment for Items Not on the Agenda**

Clayton Smith spoke about the importance of educating students to meet the technological needs of the workforce in the future. He said that the District should focus more on education, rather than gender identity or diversity, equity, inclusion and belonging.

There was no other public comment.

**11. Trustee Considerations (Please note that times listed for each item are estimated and actual times will vary)**

**A. TUHSD 2023 Summer School Report (approx. 6:20 p.m.)**

Saum Zargar, Assistant Principal of Redwood High School, presented the 2023 TUHSD Summer School Report. Mr. Zargar reported that of 745 students who were invited to summer school, 219 students attended and completed one or more courses, for a total of 333 grades redeemed. He said that, including the Redwood and Bridge the Gap campuses, roughly the same number of students attended in 2022 and 2023. Tara Taupier said that this was the last year the program was funded through one-time Covid grants, and the District will analyze the value of summer school versus other academic supports to determine whether it will continue to offer summer school going forward.

Board members asked about attendance numbers by grade: 62 (10), 72 (11) and 85 (12). They also asked questions about how students redeemed grades through other (online) options, funding for potential continuation of the summer school program, and other opportunities for students to redeem grades during the school term. Dr. Taupier said that the District is considering offering such opportunities during SMART periods and after school.

**B. TUHSD 2023 Cell Phone Policy Report (approx. 6:40 p.m.)**

Dr. Tara Taupier, Superintendent, and Kelly Lara, Assistant Superintendent of Educational Services, presented the Cell Phone Policy Report. Dr. Taupier said that the District is committed to disrupting the negative impacts of cell phone use on students. Ms. Lara reviewed the District's cell phone policy from the Student/Caregiver Handbook and current practices at each school. Dr. Taupier discussed recent research on teen cell phone use and said that the negative impacts of social media disproportionately affect girls and those who are already suffering from loneliness, isolation or depression. Dr. Taupier said that the next steps will be to survey students and teachers on current practices, and begin discussions about future policies and procedures.

The Board asked the district to consider banning all cell phone use during class, at least 1-2 days per week to start, citing research on the distractions from learning that cell phones create. Several board members encouraged the District to have teachers collect cell phones during class and offered anecdotal evidence that it improves the learning experience

and interpersonal connections in class, and decreases student bathroom visits. The Board said that they're looking forward to the results of the survey and appreciated the discussion.

A student attending the board meeting said that although students can work around some of the restrictions, phone jails or caddies are better ways to prevent students from using their phones.

There was no other public comment.

**C. Take Action on the 2022-2023 Unaudited Actuals Financial Report (approx. 6:55 p.m.)**

Corbett Elsen, Assistant Superintendent of Business & Operations, presented the 2022-23 Unaudited Actuals Financial Report. Mr. Elsen said that it is the first look at actual revenue and expenditures for 2022-23, not a budget. He said that the District's goal is to decrease the variance between estimated actuals and unaudited actuals, and that the District is currently at a (0.7%) variance, which is great. Mr. Elsen described the components of the 2023 Ending General Fund balance, and reported that the unrestricted reserve represents a 19.8% reserve level, which is above the targeted minimum reserve level of 17%. Mr. Elsen said that the District is projecting balanced budgets in its 3 year Multi-Year Plan, but that property tax revenue is the biggest uncertainty when projecting future reserves. Mr. Elsen congratulated and thanked the Business Office staff for closing the books and said that the next step is for the auditors to conduct fieldwork in November and render an opinion in time for the Audit Report at the December 15, 2023 board meeting.

There was no public comment.

**D. Take Action on Resolution #23-3: Gann Limit - ROLL CALL VOTE (approx. 7:25 p.m.)**

Corbett Elsen, Assistant Superintendent, presented Resolution #23-3: Gann Limit, and reported that the District Budget for the 2022-23 and 2023-24 fiscal years do not exceed the limitations imposed by Proposition 4 (Gann Limit).

There was no public comment.

Motion made by: Kevin Saavedra

Motion seconded by: Cynthia Roenisch

Voting:

Karen Loebbaka - Yes

Leslie Harlander - Yes

Cynthia Roenisch - Yes

Kevin Saavedra - Yes

Emily Uhlhorn - Yes

**E. Update on Redwood HS Fine Arts, Student Commons & Dining Building Replacement Project (approx. 7:35 p.m.)**

Mike Woolard, Sr. Director of Facilities Planning, and Aaron Jobson, Principal Architect at QKA, presented an update on the Redwood HS Fine Arts, Student Commons & Dining Building Replacement Project (previously known as the "Redwood HS Signature Project"). Mr. Woolard shared a review of the project background, as requested by board members. Mr. Jobson then discussed the programming and design process to date, project design principals, site analysis and site concept, highlighting sustainable features that are being incorporated into the design. He then shared the location and proposed diagrams of each building, and requested board member feedback before sharing the designs with students and parents at the Redwood HS back to school night on September 7, 2023. Next steps include presenting a schematic design (which represents 15-20% of the total design process) to the Board at the September 19, 2023 board meeting, and holding additional community engagement meetings with the RHS Foundation PTSA and Site Council over the next month.

The Board commented on buildings which had outlived their useful lives, and asked if the cafeteria would be available throughout the construction phase. Mr. Elsen said that the proposed construction sequence would be staggered, so that the cafeteria would be open the entire time. One board member asked if declining enrollment was considered in the design, and Mr. Elsen said that the project is designed to serve current student needs and spaces will be as flexible as possible to adapt to future needs. Additionally, a Board member suggested that the design team share the proposed designs at city council meetings to get wider exposure and feedback from the community.

There was no public comment.

**F. Take Action on Change Order #1 to Contract with CWS Construction Group, Inc. to Construct Temporary Parking Lots at Redwood HS & Tamalpais HS (approx. 8:05 p.m.)**

Mike Woolard, Sr. Director of Facilities Planning, presented Change Order #1 to the contract with CWS Construction Group for the construction of temporary parking lots at Redwood, Archie Williams and Tamalpais High School. Mr. Woolard reported that construction is complete at Tamalpais and Archie Williams High Schools, and the temporary parking lot at Redwood High School is on hold, due to a delay in the design of the solar canopy project. Change Order #1 includes 3 credits for fencing work at Tamalpais HS, deleting the Redwood HS temporary parking lot, and an unused irrigation repair contingency, offset by an additional charge for demolishing a seat wall at Archie Williams HS. Overall, Change Order #1 is a credit of (\$255,361), which brings the original contract award price of \$495,000 down to a total project cost of \$239,639.

There was no public comment.

M/S/C (Roenisch/Saavedra), unanimously.

**G. Take Action on San Andreas Sewer Reconnection Agreement with Linscott Engineering– Bid #91 (approx. 8:15 p.m.)**

Corbett Elsen, Assistant Superintendent of Business & Operations, presented Bid #91 from Linscott Engineering for \$119,680, to reconnect the San Andreas High School sewer to the Corte Madera Sanitary District #2 system. Mr. Elsen said that there is no known historical reason why San Andreas is connected to the Ross Valley Sanitary District (RVSD) system, rather than the Corte Madera Sanitary District #2 system. He said RVSD is prepared to contribute \$100,000 to TUHSD to fund the project.

There was no public comment.

M/S/C (Saavedra/Harlander), unanimously.

**H. Take Action on Updated Athletic Coaches' Stipends (approx. 8:25 p.m.)**

Wes Cedros, Assistant Superintendent of Human Resources, presented the updated Coaches' Stipend Schedule. Mr. Cedros said that the schedule standardizes stipends for all sports based on the length of the season, with two hourly rates - one for Varsity coaches and another for JV/Assistant/Freshman coaches. He said that in addition to the updated stipend schedule, the District is making improvements to the Coaches' onboarding process and that coaches will be made aware of the new stipend schedule, at-will status, out of season obligations and weekly timekeeping expectations at the Fall and Winter coaches' meetings, which are happening within the next month.

The Board commented that the schedule was comprehensive and that it is good to have standardization.

There was no public comment.

M/S/C (Roenisch/Uhlhorn), unanimously.

**12. Consent Agenda**

**A. Approve Draft Minutes of the 8/21/2023 Board Workshop and 8/22/2023 BOT Meeting**

**B. Approve Personnel Summary for 9/5/2023**

**C. Ratify Contracts over \$40,000 - September 2023**

**D. Ratify Contracts under \$40,000 - September 2023**

**E. Approve Purchase Orders over \$40,000 List # 04**

**F. Ratify Batch and Warrant Details - August 2023**

**G. Approve Notice of Completion (NOC) for CWS Construction Group, Inc. to Construct Temporary Parking Lots at Redwood HS & Tamalpais HS**

**H. Revision to Exhibit 1330 - Use of School Facilities**

**I. Approve Overnight Fieldtrip - Madrone Group Camp - Archie Williams High School -SEADISC**

J. Declare as Surplus and Authorize Book Disposals - Redwood High School

K. Supplementary Book Approval

L. Supplementary Book Approval

13. Superintendent's Report

Tara Taupier, Superintendent, said that in relation to the discussion about cell phone use and social media, she recommended the book "Accountable" by Dashka Slater, a true story about social media that occurred in Alameda, CA. Dr. Taupier said that the author also wrote "The 57 Bus", which she also recommended.

Dr. Taupier said that the Redwood High School Back to School Night is on Thursday, September 7, starting with performances at 5:30 p.m.

Dr. Taupier attended the Archie Williams High School Back to School night and said it was the first time since Covid that the school community gathered together in the gym. She said that the event was filled with excitement, energy and good discussion.

14. Trustee Reports

Leslie Harlander and Karen Loebbaka also attended the Archie Williams Back to School Night, and reported that it had great energy. Ms. Harlander said that she particularly enjoyed the enthusiasm in the music class.

Cynthia Roenisch also recommended "Accountable", saying that every parent, student and teacher should read it. Ms. Roenisch asked the board to consider moving the December 12 board meeting.

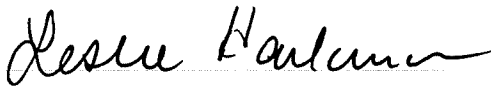
Ms. Uhlhorn attended the LCAP / Racial Justice Task Force meeting and said it was incredible how the two topics complimented each other. Ms. Uhlhorn also attended the Marin County School Board Association meeting and said that the board is considering starting a mentoring program to connect experienced trustees with new trustees.

15. Conclusion

Ms. Uhlhorn reflected on the board norms.

16. Adjournment

The meeting adjourned at 8:10 p.m.



Board Clerk